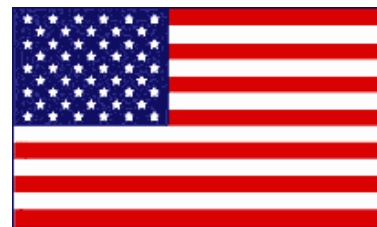




# **PORTLAND VA MEDICAL CENTER**

*Portland, Oregon Division  
Vancouver, Washington Division  
Community Based Outpatient Clinics  
Salem, OR Bend, OR  
Camp Rilea (Warrenton, OR)*



## **NOTICE OF VACANCY**

1. <u>Announcement Number</u>	2. <u>Title, Series, Grade, Salary</u>	3. <u>Tour of Duty</u>	4. <u>Duty Station</u>
<b>MP-10-0198-ML</b>	<b>Painter (Finisher/Taper) (PD# 9266A) WG-4102-9</b>	<b>2:30pm – 11pm M-F</b>	<b>Facilities Management Division, Portland Division</b>
5. <u>Type &amp; Number of Vacancies</u>	6. <u>Contact</u>	7. <u>Opening Date</u>	8. <u>Closing Date</u>
<b>Permanent 1 Full-time position</b>	<b>Human Resources Assistant 503-273-5236</b>	<b>7/30/2010</b>	<b>8/19/2010</b>

- This position is in the bargaining unit
- Relocation/Recruitment and PCS are not authorized.

### **WHO MAY APPLY TO THIS ANNOUNCEMENT:**

- Career or career conditional employees and permanent Title 38 and Title 38 Hybrid employees eligible under the interchange agreement and people eligible under special hiring authorities (See conditions of employment).
- ICTAP/CTAP eligible Federal Employees. (See conditions of employment).
- Noncompetitive appointment of certain military spouses. (See conditions of employment).
- VEOA (Veterans Employment Opportunity Act) eligible applicants (See conditions of employment).
- Schedule A Applicants (See conditions of employment).
- VRA (Veterans Readjustment Act) eligible applicants (See conditions of employment).

### **MAJOR DUTIES:**

This position is required to perform any of the accepted methods of the trade such as special finishing techniques. By using coating materials prepared in special and common ways, and by applying coating techniques to insure surfaces have a smooth texture and decorative appearance and meets thickness, levels and fire grade requirements. Determines methods, materials, devices and techniques for best finish required. Finishes must meet specified levels, thicknesses and meet fire code specifications. Prepares surfaces by smoothing with sandpaper, steel wool, filling, shaping and leveling with various types of pre-coating materials. Prepares coating materials by tinting, toning, matching, blending, and mixing different colors of colorants required by paint manufacturers. Coatings are applied by using brushes, rollers, spray guns and texture devices. Matches coatings to texture, thickness, and levels and to decorative requirements. Must have knowledge of various kinds of surfaces such as: non-skid floor coatings, street marking installations and roofing compounds. May be required to remove paint by sandblasting. As a carpenter, required to work on construction, alteration, repair and modification of structures such as: framework, doors, finishes, paneling, windows, rough furniture, interior and exterior trim, rafters, trusses and beams, where accuracy, spacing and fit are essential and appearance is important. Plan and complete projects from layouts to final assembly, working from blueprints, sketches and work orders. Mixes concrete and installs footings, curbs, walls and like construction. Lays and repairs floor coverings, counter tops and other similar items. Performs plastering on all types of backgrounds as well as repair patching of plaster and stucco surfaces. Has responsibility of planning the materials, tools and techniques of completing the work, with little or no advice. The supervisor checks work only to see that it meets accepted trade standards. All work and tool and machinery use will be done in a safe manner in accordance with VA and Medical Center guidelines as published. Performs preventative maintenance/inspections on tools and equipment and machinery related to trade. Carpentry skills required are using any of the accepted trade methods and techniques. Advanced mathematics to plan and compute more complex and exact projects with features such as arcs, tangents, and circles. Must know how to set up, adjust and adapt hand and power tools to accomplish more difficult tasks such as cutting bevels, rabbets, chamfers, dados, grooves and miter joints; lamination and bending; and fine-surfacing of materials. Must be able to sharpen saws, and saw blades, tools and accessories. Must have the ability to read, interpret and apply building plans, specifications, blueprints, sketches and building codes.

(Continued on next page)

## **QUALIFICATION REQUIREMENTS:**

**Eligibility:** U.S. Office of Personnel Management Qualifications Standards for GS-4102 series applies and may be reviewed in the Human Resources Management Division office. There is no specific amount of experience and/or training required, but candidates must demonstrate via their experience or combination of experience/training that they possess the knowledge, skills, and abilities required for the position (see "Basis of Rating" below).

### **BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))**

*On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position:*

1. Describe your experience with surface preparation and coating methods and techniques in the system, how to build up low surfaces, shape and level surfaces with resins, plastics and patching compounds and obtain smooth surfaces by using sandpaper, steel wool, abrasives, electric devices and treat surfaces by priming and undercoating for coating preparations.
2. Describe your experience and knowledge of how to apply materials so that surfaces meet and match textures, decorative, thickness and level requirements.
3. Describe your skills and knowledge in matching tinting, toning and blending coating materials and combining agents such as catalysts, drying agents and retardants with coating materials.
4. Describe your skills and knowledge on how to apply coating materials by using techniques for getting special effects, such as; smoothing out brush and roller marks, preventing drips, runs and skip spots.
5. Give an example of your working relationship with other trades, fitters, carpenters, labors etc.
6. Describe your work ethic.

### **CONDITIONS OF EMPLOYMENT:**

- Priority Consideration: Individuals who have special priority selection rights under the Agency Career Transition Assistance Program (CTAP) or the Interagency Career Transition Assistance Program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. CTAP and ICTAP eligible's will be considered well qualified if they can perform the duties of the position at the full performance level and specialized experience can include surface preparation and using coating methods, build surfaces, shape and level surfaces with resins, plastics and patching compounds and obtain smooth surfaces. The ability to apply materials so that surfaces meet and match textures, decorative, thickness and level requirements. Match tinting, toning and blend coating materials and combine catalysts, drying agents and retardants with coating materials. Also have working relationship knowledge of other trades, fitters, carpenters and laborers.
- Federal Employees seeking CTAP/ICTAP eligibility must submit proof that they meet the requirements of 5 CFR 330.605 (a) for CTAP and 5 CFR 330.704 for ICTAP. This includes a copy of the agency notice, a copy of their most recent Performance Rating and a copy of their most recent SF-50 noting current position, grade level, and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible.
- Noncompetitive Appointment of Certain Military Spouses
  - Spouses of armed forces members who are involved in a Permanent Change of Station (PCS): You must include a copy of the service member's PCS Orders authorizing the spouse to accompany the service member and proof of marriage to the service member.
  - Spouses of armed forces members who retired or were released from active duty with a 100% disability: You must include proof that service member was released or discharged from active duty due to a service-connected disability, documentation of 100% disability, and proof of marriage to the service member.
  - Un-remarried widows or widowers of armed forces members killed while on active duty: You must include proof of service member's death while on active duty and proof of marriage to the service member.
- VEOA (Veterans Employment Opportunities Act) Veterans who are preference eligible's or who have been separated from the armed forces under honorable conditions after 3 or more years of continuous active service. For information regarding Veterans' Preference please visit the following website:  
<http://www.opm.gov/staffingPortal/Vetguide.asp>
- VRA (Veterans Recruitment Appointment) eligible applicants: Veterans who are Disabled veterans; or Veterans who served on active duty in the Armed Forces during a war, or in a campaign or expedition for which a campaign badge has been authorized; or Veterans who, while serving on active duty in the Armed Forces, participated in a United States military operation for which an Armed Forces Service Medal was awarded; or Recently separated veterans. Note: Not all 5-point preference eligible veterans may be eligible for a VRA appointment. For information regarding Veterans' Preference please visit the following website:  
<http://www.opm.gov/staffingPortal/Vetguide.asp>
- Schedule A special hiring authority covers applicants with mental and physical disabilities. In order to be

considered under this special hiring authority applicants need to provide proof of disability and job readiness certification. The proof of disability and job readiness certification can be provided by the following: 1) a statement or letter on a physician's/medical professional's letterhead; 2) statement, record or letter from a Federal Government agency that issues or provides disability benefits; 3) statement, record or letter from a State Vocational Rehabilitation Agency counselor; or 4) certification from a private Vocational Rehabilitation or other Counselor that issues or provides disability benefits. More information regarding this special hiring authority can be found at [www.opm.gov/disability/aboutus.asp](http://www.opm.gov/disability/aboutus.asp)

- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future.
- Applicants without prior federal service will be appointed at step one of the grade.
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reason an offer of employment may be denied.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

## **HOW TO APPLY:**

### **Portland VAMC employees must submit:**

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended.
4. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

### **Other VA Employees must submit:**

1. [OF 612, Optional Application for Federal Employment](#) (attach additional sheets of paper if needed for additional job experience (in same format as application)), or Resume. (Please refer to [OF-510, Applying for a Federal Job](#) on the USA jobs website (<http://www.usajobs.opm.gov/>) for information on how to apply with a resume instead of OF-612
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended.
4. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
5. Latest SF-50, Notification of Personnel Action
6. Latest performance appraisal

### **Non VA Applicants must submit:**

1. [OF 612, Optional Application for Federal Employment](#) (attach additional sheets of paper if needed for additional job experience (in same format as application)), or Resume. (Please refer to [OF-510, Applying for a Federal Job](#) on the USA jobs website (<http://www.usajobs.opm.gov/>) for information on how to apply with a resume instead of OF-612
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
3. Veterans Preference:
  - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
  - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
  - c. VA letter of service-connected disability rating dated 1991 or later.
4. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).

5. Narrative statement relating to all of the KSAs. Candidates **must** submit a narrative statement on a separate page(s) with specific responses to all of the knowledge, skills, and abilities (KSAs) in this announcement. Failure to submit your narrative response to all of the KSAs will result in the applicant not being referred for the position.
6. A copy of your college transcripts (Optional unless education is required).
7. **ITCAP Applicants:** Submit proof by including a copy of the agency notice, most recent Performance Rating and most recent SF-50 indicating current position, grade, level, and duty station.

**All application packets must be received in Human Resources by Close of Business (COB) on 8/19/2010.**

Application forms may be obtained in Human Resources Office or on our internal website.

<http://vaww.portland.med.va.gov/Departments/CFO/HR/>

*Applications may be mailed to:*

Portland VA Medical Center, P4HRMS

**Attn: MP-10-0198-ML**

PO Box 1034

Portland, OR 97207

*Or brought in person to:*

Portland VA Medical Center

3710 SW US Veterans Hospital Rd

Building 16, Room 300

Portland OR 97239

**APPLICANT'S PLEASE NOTE:**

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

**IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:**

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**